

**St. Mary's County Regional Airport  
Airport Advisory Committee Meeting  
27 June 2016 Minutes**



- I. CALL TO ORDER - Mr. Anderson called the meeting to order at 1823. The Advisory Committee was represented by Adair, Lowry, LaValle, Anderson, Willard. Mr. Whipple was in attendance as a staff advisor.

Nine members of the public attended.

- II. The May draft minutes were approved.

III. CHAIRMAN'S REPORT

The Airport Rules and Minimum Standards were reported to still be in the County Attorney's office. Legal review has proven to be a significant time delay in adopting these standards and the committee requested that the public works department check on their status and encourage movement.

The 2016 Annual Airport Inspection was conducted on 4 June with the inspection report in work. Key findings were runway damage 1000 ft. from the approach end of RWY 29 and the need to remove a worn and obsolete helicopter landing pad.

It was noted that this was Jaques LaValle's final meeting as an AAC member as he completed his term of service. Many thanks were offered to him for a job well done.

IV. Public Comments

An FAA proposal to remove a flight service radio frequency from the Patuxent River VOR was discussed and assessed to be of low impact to St Mary's airport operators.

V. Department of Public Works & Transportation Report

Wetlands mitigation plans are almost complete as is the Lawrence-Hayden Road design and utility relocation efforts. The Verizon strike that started on 13 April 2016 ended over Memorial Day weekend, with Verizon engineers returning to work on 07 June 2016. The Verizon strike impacted the relocation efforts of Verizon infrastructure. The County is applying for FAA funds to augment the utility relocation effort, to include the Verizon relocation.

The Development Review highlighted a proposed subdivision about 5,800 feet east of the airport on the runway centerline. The proposed subdivision is in conformance with the Airport Environs (A/E) Overlay District and will require notes on the record plat providing notice to homeowners of the public right of flight and the passage of aircraft in the airspace associated with the property.

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**VI. FBO and Leaseholder Report**

The EAA Young Eagles flights on 4 June were a success with an estimated 90 youth from the local area given airplane rides.

Renovations have started on the former flight school building and county hangar.

The Airport Open House planned for Fall of 2016 will be moved to 29 April 2017 to de-conflict with road closure and construction plans.

**VII. New Business**

There was no new business discussed.

**VIII. Next Meeting** –The Summer recess will be taken in July with the next regular meeting scheduled for 22 August 2016 at 6:00 pm; Walter F Duke Terminal Building.

**IX. ADJOURNMENT**- The meeting was adjourned at 18:53.

Submitted,

A handwritten signature in black ink, appearing to read "Wilson R Lowry", written over a horizontal line.

Wilson R Lowry

**Secretary**

Approved,

A handwritten signature in black ink, appearing to read "Erik Anderson", written over a horizontal line.

Erik Anderson

**Chairman**